

Friday 20th October 2023

Dear Parents and Carers,

Applying to Primary School

It was lovely to see so many of you at our Coffee and Chat yesterday morning where we were talking through the admission process for primary school.

Here are some important things to help navigate you through this process.

If your child was born between 1st September 2019 and 31st August 2020 then they are due to start Reception class in September 2024. You should receive a leaflet in the post from Herts County Council explaining the application process.

Online applications open on 1st November 2023 and close on 15th January 2024. Please let us know if you need any help with the online application process, we are always happy help.

Here is the link to the Herts County Council admissions page:

<https://www.hertfordshire.gov.uk/services/schools-and-education/school-admissions/primary-junior-and-middle-schools/primary-junior-and-middle-school-places.aspx>

We would advise you to go and visit your catchment schools. Primary schools arrange their own open days/school tours, please look on the school's website or ring the school to find out their arrangements.

Here is the open day information for some of the local schools which we have collated for you using information they have shared on their websites. If the school you are interested in is not on this list, please contact them directly to arrange a visit.

Holwell Primary School	Saturday 11th November 10am-11am Wednesday 29th November 5.30-6.30pm	Please call the school office on 01707 323716 or email admin@holwell.herts.sch.uk to book a tour.
Creswick Primary School	Tuesday 7 November 9.30am Thursday 23 November 1.30pm Thursday 11 January 9.30am	Please call the school office on 01707 323038 or email admin@creswick.herts.sch.uk to book a tour.
Peartree Primary School	Wednesday 18th October 9:30 - 10:30am Thursday 23 rd November 9.30- 10.30 am Friday 12th January 9:30 - 10:30 am	Please call the school office on 01707 881033 or email admin@peartreeprimary.org to book a tour.
Swallow Dell Primary School	Friday 3rd November 9.15am Thursday 16th November 9.15am Saturday 25th November 10am	Please register your interest via the school website, www.swallowdell.herts.sch.uk
Our Lady Catholic Primary School	Thursday 19th October 9.30am Thursday 9th November 9.30am Thursday 16th November 9.30am	Please call the school office on 01707 324408 or email admin@ourlady527.herts.sch.uk to book a tour.



Ludwick Nursery School
Holwell Road
Welwyn Garden City
Hertfordshire
AL7 3RP
Tel: 01707 323693
Fax: 01707 348091
Email: admin@ludwick.herts.sch.uk



Ludwick is able to offer some summer born delay places for children born between 1st April and 31st August and each year a number of families use this offer. This means your child has another year at Ludwick and then would go into Reception as an older child rather than a younger child. Parents choose this option for many different reasons, please come and talk to us if you are considering this option and would like more information. You would need to confirm this decision with us in writing by Thursday 28th March 2024 so that we can reserve a place for your child.

We are very lucky to have many great schools in the area, who we work closely with. We always work hard to ensure the transition to primary school is a positive process and will help you and your child in any way we can.

There is a lot for parents and carers to think about at this time, but it is important that your child/children are not unsettled by this. As the children are very young and have only just started at nursery, our advice is not to have conversations about primary school in front of them, as this may cause them to be unsettled or worried and the most important thing for them is to enjoy this year at nursery.

If you have any questions or queries about applying to primary schools, please ask your child's class teacher who will be more than happy to help.

Kind regards,

H Ackerman

Helen Ackerman
Head teacher

